

RESOURCE 1: PARISH SUPPORT TEAM AND VOLUNTEER ROLES

FORMING YOUR PARISH SUPPORT TEAM

It would be helpful if your Parish Support Team members had expertise in areas such as Communications, Medical/Nursing, Health and Safety, Project Management, Stewarding, Human Resources etc.

In addition to asking people with the above expertise, you may wish to consider including your Parish Secretary, Parish Safeguarding Representative, Sacristan(s), and a worker/workplace representative (if not already included in the above list) on your Parish Support Team.

Note that in *the Return to Work Safely Protocol* you are required to appoint a worker/workplace representative.

Volunteers will be required for the following areas:

- ✓ Stewarding - parishioners who would have the personal skills to serve as stewards
- ✓ Cleaning - parishioners who would be willing and able to ensure that hygiene standards are met
- ✓ Training – someone who can facilitate training of all volunteers
- ✓ Ministry Rotas – someone to take charge of rota of readers, eucharistic ministers etc

It may be helpful to have one or two people designated as Volunteer Coordinators – who will ensure that each volunteer is registered correctly, has completed training, and knows what their role entails.